



820 Tremain Ave
Palmerston North
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Welcome To The Willow Park Tavern

Function rooms, conditions & house rules:

Small Function Room:

- ⌘ There is no VENUE HIRE CHARGE but a minimum prepaid bar tab of \$300 is required. Also all catering must be provided by us. Prices starting at \$6 per head, (or may be discussed to suit your needs).
- ⌘ To confirm your booking, a deposit must be paid two weeks from the initial booking.
- ⌘ A deposit of \$300 is required for the small function room. The deposit will be credited onto the bar tab on the night. Deposits are non-refundable if bookings are cancelled or minimum bar tab is not reached.
- ⌘ Your booking is NOT confirmed until the deposit is paid.
- ⌘ All beverages must be purchased over the bar (at bar prices).
- ⌘ We have competitive liquor prices for functions. Tap beer, house wine, and selected R.T.D's from \$7.00
- ⌘ Large off-street car parking facilities
- ⌘ Courtesy Van available (gold coin donation)
- ⌘ Poker tables available for hire on request
- ⌘ Licensed till 2:00am
- ⌘ This is a licensed premise so 18+ applies although minors are welcome if accompanied by their parent.
- ⌘ Under 25's will need to have the necessary photo ID.
- ⌘ Full payment required on the night by: cash, eftpos or credit card only

Large Function Room:

- ⌘ All the above conditions apply, except there is a minimum prepaid bar tab of \$1000. The deposit is \$500.
- ⌘ Additional charges may be incurred for damage to furniture/building/ equipment and excessive breakage of glassware.
- ⌘ There are microphones available. The wired microphone requires a deposit of \$50, or \$150 for the wireless microphone. Full payment is required for damage.

Menu:

- ⌘ We cater for all occasions providing finger food to sit down meals. We have a great selection and cater for individual preference and budgets. If you have something specific in mind please don't hesitate to ask.

Decorations: All decorations to be put up using **BLU-TACK OR MASKING TAPE ONLY**. Tape can be purchased from bar. No staples or heavy duty tape to be used on walls. If you use party glitter/sprinkles/poppers – anything that will require extra cleaning then there will be a \$100 charge.



Willow Park
Tavern

Finger Food Menu

Menu A: \$6 per person

- ❖ Selection of sandwiches
- ❖ Assorted savories & Sausage rolls
- ❖ Spring Rolls
- ❖ Samosas
- ❖ Wedges

Menu B: \$8 per person

- ❖ Selection of sandwiches
- ❖ Assorted savories & Sausage rolls
- ❖ Chicken Bites/Popcorn
Chicken/Fish bites
- ❖ Spring Rolls
- ❖ Samosas

Menu C: \$10 per person

- ❖ Glazed Ham
- ❖ Coleslaw
- ❖ Served with buns

We cater for all occasions providing finger food to sit down meals. We have a great selection and cater for individual preference and budgets. If you have something specific in mind please don't hesitate to contact Marie or Ayme on 06 35 85 036 to discuss your food and function requirements.



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Meal Menu

Menu One: BBQ \$15 per person

- ❖ Steak
- ❖ Sausages
- ❖ Onions
- ❖ Coleslaw
- ❖ Beetroot
- ❖ Bread
- ❖ Potatoes

Menu Two: \$20 per person

- ❖ Ham
- ❖ Roast potatoes
- ❖ Coleslaw
- ❖ Pasta salad
- ❖ Rice salad
- ❖ Dinner rolls

Menu Three: \$30 per person

- ❖ Roast beef or pork (choose one)
- ❖ Roast potato and kumara
- ❖ Glazed carrots
- ❖ Broccoli with cheese sauce

Dessert:

- ❖ Chocolate brownie served with cream

Additional costs apply for:

- ❖ Wedding receptions
- ❖ Formal events
- ❖ Large numbers



WILLOW PARK TAVERN HOST

RESPONSIBILITY

It is important to the Willow Park management and staff that your function is a great success. To ensure that you and your guests understand our requirements for Host responsibilities and The Sale of Liquor Act, some policies have been put in place. Please read through the following and sign to acknowledge your understanding of our requirements.

- Any person under the age of 18 must be accompanied by their parent
- Anyone can and will be asked for I.D if they appear under 25.
- We reserve the right to refuse service, e.g; intoxicated person/s
- No alcohol to be consumed outside (e.g; carpark) except in designated garden bars
- No alcohol is to be consumed, that was not purchases on the bar premises (this includes alcoholic jellies)
- The Willow Park Tavern will not be held responsible for any lost property
- Any damage or misuse of the facilities provided may incur a \$100 penalty fee, plus damage costs
- Decorations must be put up using **BLU-TACK & MASKING TAPE ONLY!**
Tape can be purchased at bar

NO YARD GLASSES/21 SHOTS/COCKTAIL MIXTURES OR LARGE QUANTITIES OF PREMIXED ALCOHOLIC BEVERAGES

Failure to comply with any of the above requirements may result in the closure of the function

Duty

Manager.....

Customer Name.....

Signature.....